



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



REQUEST FOR QUOTATION

PROPOSED CONFERENCE ROOM AT SLSU OFFICE OF THE PRESIDENT (PMO)

Purchase Request No. 2025-10-2573

Approved Budget for the Contract: ₱ 130,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **PE Proposed Conference Room at SLSU Office of the President (PMO)** to apply the sum of **One Hundred Thirty Thousand Pesos Only (₱ 130,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Proposed Conference Room at SLSU Office of the President

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprourement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Project Management Office
Lucban , Quezon

PROJECT TITLE : Proposed Conference Room at SLSU Office of the President

PROJECT LOCATION: SLSU Main Campus, Brgy. Kulapl Lucban, Quezon

OWNER : Southern Luzon State University

MODE OF IMPLEMENTATION : By Contract

ABC : P 130,000.00

PROJECT DURATION : 30 Calendar Days

SUMMARY

ITEM	DESCRIPTION	COST OF MATERIALS	LABOR AND FABRICATION COST	TOTAL
I	ELECTRICAL WORKS			
II	FINISHING WORKS			
TOTAL ESTIMATED DIRECT COST				P

TOTAL PROJECT COST IN WORDS: _____

CONTRACTOR/BIDDER: _____



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OWNER : Southern Luzon State University
MODE OF IMPLEMENTATION : By Contract
PROJECT DURATION : 30 Calendar Days

BILL OF MATERIALS

I. ELECTRICAL WORKS						
Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
	m	3.5 mm ² , THHN wire				
	m	LED Light warm white				
	pcs	LED Strip Light plug				
	set	2gang switch pole, complete set, recessed				
		mounted 16A, 230V				
	pcs	Utility Box				
	m	Flexible Hose 1/2"				
1	lot	Consumables				

SUB-TOTAL

II. FINISHING WORKS						
Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
WALL CLADDING						
	pcs	WPC Fluted Indoor Panel 20x160x2900mm				
	box	Black Screw 1 1/2"				
STAINLESS STEEL LOGO						
1	set	Stainless Steel Letters SUS 304, Diameter: 60cm				
1	lot	Consumables				

SUB-TOTAL

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PROJECT DURATION: 30 Calendar Days

SUBJECT: Specification of materials and finishes

SPECIFICATION OF MATERIALS AND SCOPE OF WORKS

GENERAL

- All applicable provisions of the different divisions of the Specifications for each work shall apply for all items cited in this schedule.
- Discrepancy arising from this section of the Contract Documents must be brought to the attention of the Owner or representative Architect/Engineer whose decision shall be final.
- Materials deemed necessary to complete the works but not specifically mentioned in the Specification, Working, Drawing, or in the Contract Document shall be supplied and installed or applied in a workmanlike manner at prescribe or appropriate locations following the Standard Practice of Civil Engineering, National Building Code of the Philippines and Construction Procedures.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark and the like shall be strictly followed.
- The Contractor shall coordinate the work with the Project Management office to expedite the implementation of the project, most specially, during the milestones of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as may be approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or Representative.
- All works must be done within the timeline calendar days given.

INTERPRETATION OF CONTRACT

- a. In case of conflict between the provisions of the Agreement or of any Contract Document, or between the provisions of one of the Contract Documents and the provisions of another Contract Document, or in case of discrepancy, defective description, error or omission in the Contract, the following rules shall be followed:

Rule 1: The Agreement and the Contract Documents shall be taken as mutually explanatory of one another. The various provisions of the Contract shall be interpreted together, attributing to the 5 doubtful ones that sense which may result from all of them taken jointly.

Rule 2: The provisions of the Civil Code of the Philippines on the Interpretation of contracts and of the Rules of Court on the Interpretation of Documents shall be applied.

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Rule 3: Where the conflict between or among the provisions of the Agreement and/or the Contract Documents cannot be resolved by Rules 1 and 2, it shall be understood that:

- a. the Detailed Drawings shall prevail over the General Drawings;
- b. words and figures shall prevail over the Drawings;
- c. words shall prevail over figures in Contract Documents;
- d. written dimensions shall prevail over measured dimensions.

Rule 4: Where the conflict cannot be resolved by applying Rule 3 or where Rule 3 does not apply, the conflict shall be resolved by giving precedence to the Agreement or to provisions of a Contract Document higher in order of priority among the various documents which comprise the Contract. The order of priority among these documents shall be as follows:

- e. Agreement as modified by Notice of Award of Contract, if such be the case, and the Contractor's conformity thereto;
- f. Instruction to Bidders and any amendment thereto;
- g. Addenda to Bid Documents;
- h. Specifications;
- i. Drawings;
- j. Special Conditions of Contract;
- k. General Conditions of Contract;
- l. Other Contract Documents; and
- m. Other documents forming part of the Contract attached thereto or incorporated therein by reference.

Where the order of precedence is modified in the Agreement, such modified order of precedence shall be followed; however, the mere listing of Contract Documents in the Agreement or any Contract Document shall not be interpreted as establishing an order of precedence among them.

Rule 5: Where there is discrepancy, defective description, error or omission in any Contract Document, the Contract Documents shall be interpreted as being complementary to each other. Thus, what is called for in one Contract Document, although not mentioned in another Contract Document where it should have been mentioned, shall be deemed to be called for by the Contract.

Rule 6: The apparent silence of the Drawings, Specifications or any other Contract Document as to any detail, or the lack of detailed description concerning any part of the work, shall be understood to mean that good and accepted construction practice in accordance with the usage or custom of the place shall be followed.

Rule 7: Rules 1 to 6 shall yield to specific rules of Interpretation in this document or in the Contract.

- b. The Owner shall resolve the conflict, or interpret or explain such discrepancy, defective description, error or omission.
- c. The Interpretation of or explanation by the Owner shall be issued in the form of instructions to the Contractor. Where the Owner fails to issue the instruction in writing, the execution of that part of work affected by the interpretation or explanation without a timely objection or protest of the Owner shall be deemed to have been executed in accordance with the Owner's explanation or interpretation.

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- d. In all cases where a device, item or part of equipment is referred to in the singular number, it is intended that such reference shall apply to as many such devices, items, or parts as are required to complete the work.

I. ELECTRICAL WORKS

- All works shall be in accordance with the governing codes and regulations of the latest edition of the Philippine Electrical Code, with the rules and regulations of the National and Local Authorities concerned in enforcement of electrical laws and ordinance and with the rules and regulation of the utility companies concerned.
- Contractor shall furnish all labor, equipment and materials as may be approved by the owner or his/her representative and shall perform all operations with electrical system shown in the drawings, their test and inspection complete in accordance with specifications and drawings and subject to terms and conditions of the contract and materials not specifically mentioned to bring the electrical system to operating condition and ready for use by the owner.
- Electrical materials shall be as specified in the electrical drawing details as shown in the plans and bill of quantities.
- All wires and cables shall comply with the requirements of the Underwriter's Laboratories, The ASTM and IPCEA as they apply in the particular.
- Wires and cables for lighting, power and auxiliary systems shall be nylon, jacketed, plastic insulated for 600 volts working pressure, type THHN/THWN unless otherwise noted. Type TW, colored white for grinding. Feeder cable shall be type THW-2.
- All feeder cables/wires shall be color coded and as manufactured by the Phelps Dodge, Duraflex, or approved equal. A substitute of color coding can be by properly identifying phase wire with colored tape at each end. 1 mark of red tape for line A, 2 marks of yellow tape for line B and 3 marks of blue or black for line C. Color coding of wires are as follows:

1.1 Line A – Red	Ground wire – White
1.2 Line B – Yellow	Line C – Blue or Black
1.3 Control wire #01 – Yellow	Control wire #02 – Blue
- All materials and equipment to be installed shall be of approved quality and should be presented to the SLSU Representative for approval prior to installation.
- Other items not mentioned in the specifications but are included in the installation shall be subjected to be pre-approved by the SLSU Representative.
- Supply and Installation of wires.
- Supply and Installation of electrical fixtures
- All wires must be hidden and not be visible on the cladding.
- Strip Lights must have a light diffuser.

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II. FINISHING WORKS

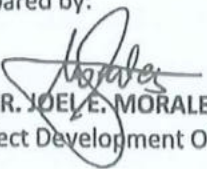
Wall Cladding

- In this item the contractor must supply all the necessary materials to complete the work as plan.
- Supply and installation of WPC Cladding.
- All screw or any fastener material must be hidden, contractor may use adhesive to bond the WPC to the existing wall if necessary.
- All materials to be installed shall be of approved quality and should be presented to the SLSU Representative for approval prior to installation.

Stainless Steel Logo

- Supply and Installation of Stainless-Steel Logo (SUS 304), details on logo must be laser cut acrylic.
- Logo must have a back light that can illuminate the acrylic details of logo same with the example on the plan.

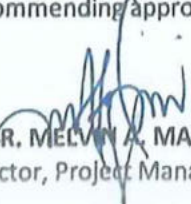
Prepared by:


ENGR. JOEL E. MORALES
Project Development Officer I

Reviewed by:


ENGR. MARK KEVIN A. MAKIPAGAY
Project Development Officer II

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Director, Project Management Office

Approved by:


FREDERICK T. VILLA, DT
University President

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PERT-CPM/GANTT CHART

ITEM	TASK NAME	DURATION	TIMELINE															
			2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	
I.	ELECTRICAL WORKS																	
	Supply and Installation of wire and electrical fixtures	4 days																
II.	FINISHING WORKS																	
	Supply and Installation of wall cladding	18 days																
	Supply and Installation of Stainless Steel Logo	10 days																

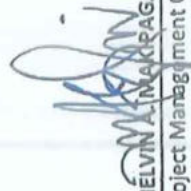
Prepared by :


ENGR. JOEL E. MORALES
Project Development Officer I

Reviewed by:

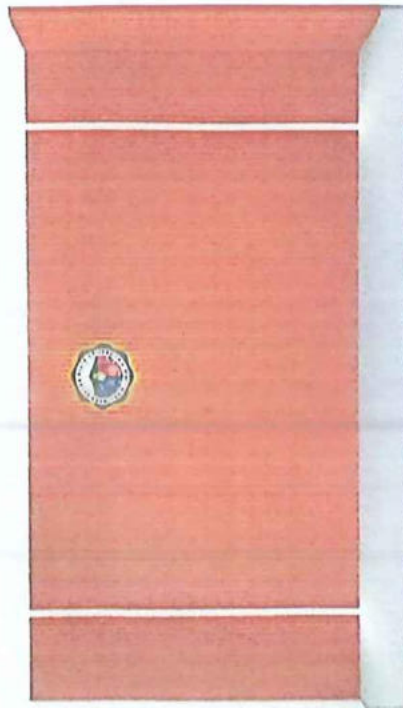

ENGR. MARK Y. MAKIPAGAY
Project Development Officer II

Recommending Approval :


ENGR. MELVIN A. MAKIPAGAY
Director, Project Management Office

Approved by :


FREDERICK E. VILLA, DT
University President



	CIVIL ENGINEER	PROJECT TITLE	PLANNED BY:	REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET #
		PROPOSED CONFERENCE ROOM AT SLSU OFFICE OF THE PRESIDENT	ENGR. JOCK MACALES PROJECT CHIEF / SLSU OFFICE 1 NO. 1 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 2 NO. 2 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 3 NO. 3 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 4 NO. 4 DATE: _____ TIME: _____ PLACE: _____	FREDERICK VILLA, DT PROJECT CHIEF / SLSU OFFICE 5 NO. 5 DATE: _____ TIME: _____ PLACE: _____
		APPROVED BY: ENGR. JOCK MACALES PROJECT CHIEF / SLSU OFFICE 1 NO. 1 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 2 NO. 2 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 3 NO. 3 DATE: _____ TIME: _____ PLACE: _____	ENGR. MORRIS A. JAKIPACAY PROJECT CHIEF / SLSU OFFICE 4 NO. 4 DATE: _____ TIME: _____ PLACE: _____	FREDERICK VILLA, DT PROJECT CHIEF / SLSU OFFICE 5 NO. 5 DATE: _____ TIME: _____ PLACE: _____	

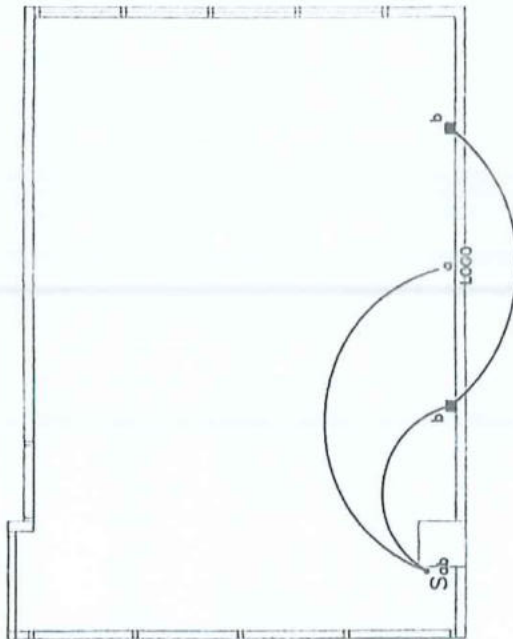
MOUNTING HEIGHTS OF THE DEVICES SHALL BE AS FOLLOWS:

- a. LIGHT SWITCHES
1400 MM ABOVE FLOOR FINISH
- b. CONVENIENCE OUTLET
300 MM ABOVE FLOOR FINISH

LEGEND:

LIGHT SWITCHES, SUBSCRIPT LETTER INDICATES
THAT LIGHT SWITCH CONTROLS A PARTICULAR
LIGHT FIXTURE

USE 3.50MM² THIN WIRE (PHELPS DODGE)



○ ELECTRICAL LAYOUT
SCALE: 1:50M



SAMPLE DESIGN



LASER CUT
ACRYLIC
BOARDS FOR
DETAILS

PLAN

SECTION

	CIVIL ENGINEER	PROJECT TITLE: PROPOSED CONFERENCE ROOM AT SLSU OFFICE OF THE PRESIDENT	PLANNED BY: ENGR. LEO A. COLES PROJECT ENGINEER	REVIEWED BY: ENGR. MARK ANTONIO PROJECT ENGINEER	RECOMMENDING APPROVAL: ENGR. MELVIN MARIAPDAY DIRECTOR, IN-CHARGE	APPROVED BY: FREDERICK T. VILLA, DT MANAGING ENGINEER	SHEET #
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